



SAFE OPERATING PROCEDURE



Ovens



DO NOT use this appliance unless you have had instruction and training in its safe use and operation.

Teacher permission MUST be given to operate this appliance.

The risk of injury when using this appliance is MODERATE

IDENTIFIED RISKS AND HAZARDS

Hazards that may be encountered in food activities involving ovens include:

- burns from steam, hot liquids, microwaved foods
- fire from fats, oils, paper, fabric, electrical faults or gas leakage
- spills from fats, oils, liquids, food
- explosion from the combustion of steam



PRE-OPERATIONAL SAFETY

- Electrical equipment must be isolated from the main electricity supply when not in use.
- The operator should seek permission from the teacher before using equipment.
- Always check that the equipment is in good working.
- Check all adjustments and settings carefully before commencing any cooking operation.
- The work area should be clean and free of equipment, rubbish and other obstacles.
- Ensure you have had instruction and training in the use the oven.

OPERATING SAFETY PRECAUTIONS

- If a gas oven fails to ignite after 5 seconds, switch the gas off and ask your teacher for assistance.
- Do not interfere with the electronic igniters on gas ovens and hotplates.
- Beware of latent heat. The oven and its burners and/or hotplates will hold heat for quite some time.
- Switch hotplates and ovens off immediately after you have finished using them.
- Always leave the griller doors open when grilling food.
- Do not use a microwave without food in it for any reason.
- Do not put metal/aluminium foil or plates with metal edging such as gold, in the microwave.



This SOP does not necessarily cover all possible hazards associated with the use of this machine and should only be used with other safety instruction references. It is designed to be posted on the machine and act as a visual reminder to machine operators.

- **Moderate risk of injury** if the correct procedures described for the activity are not employed in the prescribed manner
- **Teacher approval** is required and **general, but vigilant teacher supervision** should be maintained
- The operator will need to operate in the clearly defined **safety zone**
- **Appropriate PPE** will be required to further reduce the risk of injury



To operate this machine/equipment you MUST have:

1. Read and understood the Instruction Sheets
2. Completed the Safety Test with a 100% score
3. Demonstrated competent and safe use

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To operate this machine/equipment you MUST have:

- Read and understood the Safe Working Procedure
- Completed the Safe Work Test with a 100% score
- Demonstrated competent and safe use